

Council on University Planning and Budget
September 7, 2018
2:00 p.m. – Arcola-Tuscola Room
Minutes

Voting Members Present: Angela Anthony, Ranadeep Reddy Basani, Mark Bluhm, Peggy Brown, Rebecca Cash, Steven Daniels, Eric Davidson, Christopher Dixon, Kirstin Duffin, Sace Elder, Richard England, Ryan Hendrickson, Gloria Leitschuh, Jeannie Ludlow, Ramey Martin, Jody Stone, Melody Wollan, Westley Wright, Tim Zimmer

Absent: Todd Bruns, Mona Davenport, Leigh Moon, Steve Rich

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann

1. **Call to order and introductions** – Kathlene Shank called the meeting to order at 2:00 p.m.
2. **Approval of Minutes for April 6, 2018** – (Brown/Stone): To approve the minutes as published. The minutes were approved by acclamation.
3. **CUPB Executive Committee Report** – Kathlene Shank reported that the Executive Committee met all summer and met with President Glassman in late summer.

Kathlene Shank sent proposed revisions to the Bylaws to the membership prior to the meeting. She asked for a motion to put the proposed revisions on the agenda of the October meeting. Motion (Zimmer/Daniels): To put the proposed revisions on the agenda of the October meeting. Motion carried unanimously.

4. **New Business**

- a. **Election of Chair** – Motion (Elder/Zimmer): Nominate Melody Wollan to serve as Chair of CUPB. The vote was unanimous.

- b. **Executive Committee Representation Selection**

The remaining members of the Executive Committee were elected.

Academic Affairs: Peggy Brown
Business Affairs: Tim Zimmer
Student Affairs: Mark Bluhm
University Advancement: Steve Rich
Student: Rebecca Cash
Fulltime Teaching Faculty: Jeannie Ludlow

- c. **Subcommittees**

The following council members will serve on a subcommittee:

VPAA: Steven Daniels, Eric Davidson, Wes Wright, Jeannie Ludlow, Todd Bruns

VPBA: Ramey Martin, Kirsten Duffin, Peggy Brown, Melody Wollan

VPSA: Mark Bluhm, Christopher Dixon, Richard England, Ranadeep Basani

VPUA: Steve Rich, Ryan Hendrickson, Jody Stone, Mona Davenport
President's Area: Leigh Moon, Sace Elder, Rebecca Cash

d. Budget Transfer Subcommittee

The following council members volunteered to serve on the Budget Transfer Subcommittee:
Steven Daniels, Christopher Dixon, Sace Elder, Ramey Martin, Jody Stone.

- e. 2018-2019 Meeting Calendar – The meeting dates were provided and they are October 5, 2018 (Arcola/Tuscola Room); November 2, 2018 (4440 Booth Library); December 7, 2018 (Arcola/Tuscola Room); January 18, 2019 (Arcola/Tuscola Room); February 8, 2019 (4440 Booth Library); March 1, 2018 (Arcola/Tuscola Room); April 5, 2019 (Arcola/Tuscola Room); May 3, 2018 (Arcola/Tuscola Room); June 7, 2019 (Arcola/Tuscola Room); July 12, 2019 (Arcola/Tuscola Room); and September 6, 2019 (Arcola/ Tuscola Room). The meetings in May, June, and July will begin at 9:00 a.m. All other meetings will begin at 2:00 p.m.

5. Administrative/Subcommittee Reports

a. President Administrative Report

Dr. Glassman welcomed new members to CUPB and acknowledged returning members. He reported that the upcoming election is the main thing going on in Springfield at this time. IBHE has put together a funding formula group for public universities. The group includes people from each of the public universities. Thus far, Dr. Glassman, VP Gatrell, Interim VP McCann and Ms. Anselment are attending the meetings. Interim VP McCann is still working on the budget. The enrollment figures are wonderful, but we still have to be very conservative when spending funds.

b. Vice President of Academic Affairs Administrative Report

UPI reached a tentative agreement at the end of July. Two dean searches will begin this fall for the College of Business and Technology and for the College of Health and Human Services.

c. Interim Vice President of Business Affairs Administrative Report

Interim VP McCann provided a current look at where the budget stands for FY19. In FY19 EIU received \$3M less than in FY18. The Board of Trustees has not approved the final FY19 budget but did provide authorization for FY19 expenditures. Interim VP McCann will provide FY18 and FY19 budget updates at the CUPB meeting on October 5.

d. Interim Vice President of Student Affairs Administrative Report

Interim VP Drake reported on the summer camps and conferences program. This summer a 10-year contract for Girls State was signed and last year a 10-year contract for Boys State was signed. Interim VP Drake talked about happenings on campus at the beginning of the semester.

e. University Advancement Administrative Report

A search for the VPUA will begin this fall. Alumni events were held in Effingham, Champaign, Arcola, Tuscola, and Olney. Homecoming is scheduled for October 20. Currently, University Advancement has three fulltime development officers.

6. Adjournment -- The meeting was adjourned at 4:10 p.m.